



U.S. General Services Administration

Federal Supply Service

Authorized Federal Supply Schedule Price List  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES

## **SIN 132-51 Information Technology Professional Services**

FSC Group 70  
FSC Class – 7010

### **Contract Number – GS-35F-553GA**

Contract Period: July 18, 2017 through July 17, 2022  
Current through Modification # PS-0005, Effective 10/30/2018

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).



### **ADG TECH CONSULTING, LLC**

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**SBA Certified 8(a) Business Development Program Participant  
SBA Certified Small Disadvantaged Business (SDB)**

**Prices Shown Herein are Net (discount deducted)**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! ®, a menu-driven database system. The INTERNET address of GSA Advantage! ® is:  
[GSAAvantage.gov](http://GSAAvantage.gov).



## Information for Ordering Activities

### 1. **Awarded SINS: 132-51 Information Technology Professional Services – SUBJECT TO COOPERATIVE PU**

Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. See Appendix B - Labor Rates Price List.

If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See Appendix A - Labor Category Descriptions.

### 2. **Geographic Scope of Contract: Worldwide**

### 3. **Ordering Address and Payment Information**

**Ordering address:** ADG Tech Consulting  
Attention: Simi Swamy  
171 Elden Street, Suite 3C2  
Herndon, VA 20170  
Phone: 703-825-1210  
Email: [contracts@adgtech.net](mailto:contracts@adgtech.net)

**Payment address:** **Via Check / U.S. Mail**  
ADG Tech Consulting, LLC  
Attention: Accounts Receivables  
6708 Rockledge Place  
Centreville, VA 20121

**ACH Payments**  
ADG Tech Consulting  
CITIBANK  
ABA Routing Number: See Invoice  
Account Number: See Invoice

### 4. **Statistical Data for Government Ordering Office**

Data Universal Number System (DUNS) number: 147849447

Type of Contractor: Small Business

- SBA Certified 8(a) Business Development Program Participant
- SBA Certified Small Disadvantaged Business (SDB)

Taxpayer Identification Number (TIN): 200861144

Cage Code: 3W3W8

Contractor is registered in the System for Award Management (SAM) database



**5. F.O.B. Points: Destination**

**6. Delivery Schedule**

**Time of Delivery:** ADG Tech will deliver IT Services in accordance with a schedule mutually determined between the ordering agency and ADG Tech. The agreed upon delivery time will be negotiated at the task order level.

**Expedited Delivery Times:** ADG Tech will deliver IT Services on an expedited basis in accordance with a schedule mutually determined between the ordering agency and ADG Tech, negotiated at the task order level.

**Overnight and 2-Day Delivery Times:** ADG Tech will deliver IT Services overnight and two (2) day delivery times in accordance with a schedule mutually determined between the ordering agency and ADG Tech, negotiated at the task order level.

**Urgent Requirements:** ADG Tech will deliver IT services urgent requirements in accordance with a schedule mutually determined between the ordering agency and ADG Tech, negotiated at the task order level.

**7. Discounts**

- a. **Discount from List Prices:** Prices shown are NET prices; Basic Discounts have been deducted.
- b. **Quantity Discount** – None.
- c. **Prompt payment terms** – 0% Net 30 days.

**8. Government Purchase Card Acceptance**

Government Purchase cards are accepted at or below the micro purchase threshold and above the micro purchase threshold.

**9. Minimum Order Limit:** \$100.

**10. Maximum Order Limit:** \$500,000.

**11. Ordering Procedures for Federal Supply Schedule Contracts**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**12. Point(s) of Production:** United States of America. Foreign Items – None.

**13. Warranty Provision:** Standard Commercial Warranty.

**14. Special Attributes such as environmental attributes:** None.

**15. Section 508 Compliance:** Not Applicable.



## Terms and Conditions

### TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

**\*\*\*\*NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

#### 1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

#### 2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

#### 3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

#### 4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task



in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS



(MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4  
CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009)  
(ALTERNATE I OCT 2008)

(DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if



appropriate. Progress payments shall be based upon completion of defined milestones or interim products.

Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e) (3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Number 132-51. IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is



proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science





## Appendix A: Labor Category Descriptions

The labor category definitions in our Pricelist describe the functional responsibilities, education, and experience requirements for each labor category. These requirements are a guide to the types of experience and educational background of typical personnel in each labor category.

Labor Category Title	SIN 132-51 IT Labor Category Descriptions
<p><b>Project Manager</b></p>	<p><i>Minimum/General Experience:</i>            Position requires 10+ years IT experience with 2+ years extensive experience in planning and managing large-scale or complex projects. Demonstrated the ability to manage projects to achieve the desired results on schedule and within budget. Ability to contribute ideas and improve user experience to drive key business metrics is highly desired.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• The Project Manager is responsible for developing the overall project work plan and monitoring the execution of the project against the work plan promoting PMI Best Practices.</li> <li>• Analyze the current business processes and scenarios, develop and maintain project schedule, manage cross functional dependencies with integrated project schedules and recommend/develop solutions to meet the clients need.</li> <li>• Carry out complex assignments requiring the development of new or improved procedures.</li> <li>• Develop and evaluate plans and criteria and provide technical and functional guidance to the project teams, document deliverables and approvals, monitor the progress of tasks and deliverables, track and report project status to client, and ensure that all critical project issues are addressed.</li> <li>• Provide industry best practices while maintaining a thorough knowledge of the organization and adhere to all organizational standards.</li> </ul> <p><i>Minimum Education:</i>            Bachelor's degree in Computer Science, Physics, Engineering, Communications or related field. An Advanced degree in communications or related field maybe substituted for three (3) years of experience.</p>
<p><b>Solution Architect</b></p>	<p><i>Minimum/General Experience:</i>            Position requires 10+ years of IT experience with 2+ years extensive hands on experience with requirement analysis, business process engineering and designing systems based on business needs. Should have demonstrated experience providing technical solutions to complex topics along with ability to articulate approaches to integrating solutions.</p> <p><i>Functional Responsibility:</i></p>



	<ul style="list-style-type: none"><li>• The Solution Architect will understand customer requirements and determine the most appropriate approach for each technical solution.</li><li>• Prepare and maintain documents to include architectural data, diagrams and maps.</li><li>• Recommend design and solutions to both hardware and software designs.</li></ul> <p><i>Minimum Education:</i> Bachelor's degree or higher in Information Systems, Computer Science, Engineering or related field. An Advanced degree with three (3) years of applicable experience may be substituted for a degree.</p>
<b>Subject Matter Expert</b>	<p><i>Minimum/General Experience:</i> Minimum/General Experience: 10+ years of IT Experience with 4+ hands on experience in performance and system engineering large scale IT Systems. Excellent Communications skills written and oral. Proven ability to work independently and transfer technical and business knowledge.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"><li>• Subject Matter Expert should work closely with the business groups and provide technical expertise in areas of design, development and implementation of software engineering.</li><li>• Investigate use of new methods and tools for processes as appropriate.</li><li>• Recommend enhancements to procedures for quality improvement and system performance.</li><li>• Provide training and create and develop training material for group/team.</li></ul> <p><i>Minimum Education:</i> Bachelor's degree in Computer Science, Engineering or related field. An Advanced degree with three (3) years of applicable experience may be substituted for a degree.</p>



<p><b>Business Process (SME)</b></p>	<p><i>Minimum/General Experience:</i>          10+ years of IT experience along with 4+ years of experience demonstrating management of IT systems development, Information Security, team building and Strategic planning. Possess excellent oral and written communication skills with team members and Client Representatives.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Identify best business practices; develop advanced business methods for process improvement and reengineering.</li> <li>• Ensure effective transitioning of existing project teams and facilitation of project teams for accomplishment of project activities and objectives.</li> <li>• Ensure enterprise- wide integration of re-engineering efforts between multiple projects.</li> <li>• Provide effective training and knowledge transfer to group members.</li> <li>• Activities include data modeling, assessing performance measurements and managing customer expectations.</li> </ul> <p><i>Minimum Education:</i>          Bachelor's degree in Information Systems, Computer Science or related discipline. An Advanced degree in related field preferred and may be substituted for three (3) years of experience.</p>
<p><b>Database Specialist</b></p>	<p><i>Minimum/General Experience:</i>          7+ years of IT experience along with 3+ years experience providing high level expertise in the use of Database Management Systems, use of database components, backup recovery, administration and development. Good Communication skills with expertise in operating application software and Microsoft and web -based data management tools.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Evaluate, design and implement logical and physical databases.</li> <li>• Provide expertise in Database Monitoring, performance tuning, fixing of software applications and ensure proper backup procedures.</li> <li>• Interface with technical and logistics team leads to coordinate related task duties.</li> <li>• Ensure proper maintenance of databases, usage, conduct reporting and provide status of deliverables according to industry standards.</li> <li>• Provide resolution to technical problems, standards procedures, system integration.</li> <li>• Establish data models, Service Oriented Architecture frameworks to assure consistency and quality along with best policies and procedures related to data security and integrity.</li> </ul> <p><i>Minimum Education:</i>          Bachelor's in Information Systems Management, Systems Analysis, Computer Science or related discipline. An Advanced degree in a related field may be substituted for three (3) years of experience.</p>



<p><b>System Engineer/SME</b></p>	<p><i>Minimum/General Experience:</i>  10+ years of IT experience along with 5+ years of experience administering software and web applications. Should be process oriented and able to resolve issues in a production environment.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Serve as a primary point of contact for hardware and software related issues in both production and support environment.</li> <li>• Monitor System performance and provide quick resolutions to issues in a production environment.</li> <li>• Review and Analyze code to identify bottlenecks and recommend appropriate solutions.</li> </ul> <p><i>Minimum Education:</i>  Bachelor's degree or higher in Information Systems, Computer Science, Engineering or related field. An Advanced degree with three (3) years of applicable experience may be substituted for a degree.</p>
<p><b>System Administrator</b></p>	<p><i>Minimum/General Experience:</i>  5+ years of IT experience with 3+ years hands on experience with systems maintenance, backups network management, hardware and software installation and upgrades. Expertise in troubleshooting system bugs, viruses and management of secure access to all users.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Maintain Network user Accounts, System data, file backups and computer hardware resources.</li> <li>• Maintain, troubleshoot Network connectivity and performance of systems and modify and perform upgrades to systems as necessary.</li> <li>• Provide technical assistance and training to system users.</li> </ul> <p><i>Minimum Education:</i>  Bachelor's degree in Information Systems, Computer Science or related discipline. An Advanced degree in related discipline maybe substituted for three (3) years of experience.</p>
<p><b>Application Engineer III</b></p>	<p><i>Minimum/General Experience:</i>  10+ years IT experience with 7+ years hands on experience in programming and design of software systems in client/server environment and be able to interface with software and hardware systems. Experience with object oriented programming for a wide variety of operating systems. Construct data and process models as well as technical specifications.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Design, develop and implement new Information Technology applications.</li> <li>• Perform software and application enhancements in conjunction with functional users and system alternative solutions.</li> <li>• Review and analyze program specifications to meet design changes required in the development of the systems.</li> </ul> <p><i>Minimum Education:</i>  Bachelor's degree in Information Systems, Computer Science or related discipline. An Advanced degree in related field may be substituted for three (3) years of experience.</p>



<p><b>Application Engineer II</b></p>	<p><i>Minimum/General Experience:</i> 7+ years of IT experience with 4+ years hands on experience in programming and design of software systems in client/server environment and be able to interface with software and hardware systems. Experience with object oriented programming for a wide variety of operating systems. Constructs data and process models as well as technical specifications.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Design, develop and implement new Information Technology applications.</li> <li>• Perform software and application enhancements in conjunction with functional users and system alternative solutions.</li> <li>• Review and analyze program specifications to meet design changes required in the development of the systems.</li> </ul> <p><i>Minimum Education:</i> Bachelor's degree in Information Systems, Computer Science or related discipline. An Advanced degree in related field may be substituted for three (3) years of experience.</p>
<p><b>Application Engineer I</b></p>	<p><i>Minimum/General Experience:</i> 5+ years of IT experience with 3+ years hands on experience in programming and design of software systems in client/server environment and be able to interface with software and hardware systems. Experience with object oriented programming for a wide variety of operating systems. Construct data and process models as well as technical specifications.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Design, develop and implement new Information Technology applications.</li> <li>• Perform software and application enhancements in conjunction with functional users and system alternative solutions.</li> <li>• Review and analyze program specifications to meet design changes required in the development of the systems.</li> </ul> <p><i>Minimum Education:</i> Bachelor's degree in Information Systems, Computer Science or related discipline. An Advanced degree in related field may be substituted for three (3) years of experience.</p>
<p><b>Quality Assurance</b></p>	<p><i>Minimum/General Experience:</i> 8+ years of IT experience with 4+ years demonstrated experience in maintaining quality control and system development in IT projects throughout the software life cycle. Strong experience in preparing test plans for functional, stress and regression testing.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Monitor correctness and adherence to the design and user specifications/standards.</li> <li>• Prepare and develop Quality Control procedures, documents and reports to ensure compliance with Quality Control guidelines and standards.</li> <li>• Recommend processes for process and quality improvement.</li> </ul> <p><i>Minimum Education:</i></p>



	Bachelor's degree in Information Systems, System Analysis or Computer Science. An Advanced degree in related discipline maybe substituted for three (3) years of experience.
<b>IT Programmer /Support</b>	<p><i>Minimum/General Experience:</i> 4+ years of IT experience with 2+ years experience reviewing, analyzing and modifying programming systems including testing, debugging and documenting programs. Familiarity with SharePoint portal, CMMI and ISO standards and be able to follow guidelines and effectively perform a variety of support activities.</p> <p><i>Functional Responsibility:</i></p> <ul style="list-style-type: none"> <li>• Create, modify, and test the code, forms, and script that allow computer applications to run.</li> <li>• Work from specifications drawn up by software developers or other individuals.</li> <li>• Assist software developers by analyzing user needs and designing software solutions.</li> <li>• Develop and write computer programs to store, locate and retrieve specific documents, data and information.</li> </ul> <p><i>Minimum Education:</i> Bachelor's degree in Information Systems, Computer Science or related. An Advanced degree in related discipline maybe substituted for three (3) years of experience.</p>

### Degree / Experience Equivalency

Education and experience may be substituted for each other. Each year of relevant experience may be substituted for 1 year of education, and vice versa. In addition, certifications, professional licenses, and vocational technical training may be substituted for experience and education with the written approval of the ordering activity.

<b>Degree</b>	<b>Experience Equivalence*</b>	<b>Other Equivalence</b>
Associate's	1 year of relevant experience	Vocational or technical training in a work-related field
Bachelor's	Associate's degree + 2 years relevant experience, or 4 years relevant experience	Professional Certification
Master's	Bachelor's +2 years relevant experience, or Associate's + 4 years relevant experience	Professional License
Doctorate	Master's + 2 years relevant experience, or Bachelor's + 4 years relevant experience	

\* Successful completion of each year of higher education that has not yet resulted in a degree may be counted 1-for-1 for a year of experience.



Both parties recognize that, on occasion, there may be a need to waive the requirements in order to use the best individual for the task. Therefore, waivers of the education/experience requirements may be granted by either the task order contracting officer or the contracting officer technical representative. If such a waiver is included in our proposal, award of such proposal shall be deemed a grant of the waiver.

## Appendix B: SIN 132-51 Labor Rate Pricing

### Hourly Labor Rates

Labor Category	Year 1 Labor Rate	Year 2 Labor Rate
Project Manager	\$130.40	\$134.44
Solution Architect	\$155.75	\$160.58
Subject Matter Expert	\$150.40	\$155.06
Business Process SME	\$131.83	\$135.92
Database Specialist	\$97.20	\$100.21
System Engineer/SME	\$124.27	\$128.12
System Admin	\$84.85	\$87.48



Application Engineer III	\$129.11	\$133.11
Application Engineer II	\$121.99	\$125.77
Application Engineer I	\$104.62	\$107.86
Quality Assurance	\$82.28	\$84.83
IT Programmer/Support	\$72.33	\$74.57